



**DISTRICT OF COLUMBIA GOVERNMENT
DC OFFICE OF RISK MANAGEMENT
Tort Liability Division**

Phillip A. Lattimore
Chief Risk Officer

**PLEASE PRINT AND COMPLETE THE FOLLOWING QUESTIONS. YOU MAY USE
ADDITIONAL PAGES IF NECESSARY.**

CLAIM AGAINST THE GOVERNMENT OF THE DISTRICT OF COLUMBIA

PROPERTY DAMAGE OR LOSS

TYPE OR PRINT ALL INFORMATION CLEARLY

1-PERSONAL INFORMATION

Last Name of Claimant _____ First Name _____

Address _____ City, State _____ Zip code _____

Date of Birth _____ Social Security # _____ Telephone # _____

Cell # _____ Fax# _____ E-mail Address _____

2-INSURANCE INFORMATION

Name of Carrier: _____

Policy#: _____ Name of Agent: _____

phone# _____

Do you have ☐ Yes
Collision insurance? ☐ No

Did you report accident ☐ Yes
to your insurance company? ☐ No

Were you paid? ☐ Yes
☐ No

Amount of
Deductible?

3-DAMAGE OR LOSS INFORMATION

Date of Accident: _____ Time: _____

Accident Location: _____

Detailed Description of Accident (use additional sheet if necessary):_____

Did the Police Investigate the Accident? Yes___ No___

4-LIST OF DAMAGES AND COST

USE ADDITIONAL SHEET IF NECESSARY

DETAILED DESCRIPTION OF DAMAGED <u>ARTICLES</u>	DESCRIBE NATURE AND EXTENT OF <u>DAMAGES</u>	DATE OF PURCHASE _____	WHERE PURCHASED _____	COST AT TIME OF PURCHASE _____
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Please also include the following if relevant to your claim:

- 1. Any police or other reports related to the incident.**
- 2. Documents showing ownership at the time of the damage and original cost of damaged items.**
- 3. Estimates for repairs (include two for vehicular damage) and photos of any damages.**
- 4. Proof of payment for repairs made to the vehicle.**
- 5. Medical bills and/or medical reports.**
- 6. Photographs of damaged items (if available).**

BY SIGNING THIS DOCUMENT, I ATTEST THE INFORMATION TO BE TRUE TO THE BEST OF MY KNOWLEDGE.

Date: _____

Signature: _____

WARNING: It is a crime to provide false or misleading information to the District Government, or to any department or agency thereof, any claim upon or against the District of Columbia, or any department or agency thereof, knowing such claim to be false, fictitious, or fraudulent. Such an act is subject to imprisonment not more than one year and assessed a fine of not more than \$100,000 for each violation.